

COURSES IN ENGLISH

English taught subjects for incoming students



RELACIONES
INTERNACIONALES

FACULTAD DE CIENCIAS
ECONÓMICAS Y EMPRESARIALES

CRITERIA OF SELECTION AND PROCEDURE



COURSES REQUIREMENTS

ERASMUS STUDENTS

Erasmus students should select a total of 30 credits per semester; 60 credits per academic year. Students choose freely the courses they prefer among all the degrees within our Faculty. However, due to class-size restrictions -and the Covid'19 situation as well-, once a course has reached its limited number of students it will not be possible to accept more students. During the enrolment period students are allocated on a first-come, first-served basis.

In addition, the student can also choose two courses offered by any of the other UCM faculties. [Click here](#) to see English taught courses offered by other faculties.

- Undergraduate Courses

Erasmus students are free to enrol in any of the undergraduate-level courses (excluding first year courses) offered by the Faculty of Economics and Business. Students are allowed to choose the course timetable which best fits him/her. If the student is staying for just one semester, he/she is not entitled to choose yearly courses.

- Postgraduate Courses

Postgraduate courses offered by the Faculty of Economics and Business are only taught in Spanish. Erasmus students are not allowed to enrol in Master's courses unless they have completed at least 240 ECTS at their home Universities and they are accepted to the Master's degree by the person in charge. Before the arrival, you should send your transcript of records (with a minimum of 240 credits), your motivation letter and your CV. We will send to the master's coordinator for their approval and the student's acceptance into the Master.

Click [here](#) to see UCM postgraduate courses taught in English.

STUDENTS COMING FROM ABROAD (VISITING STUDENTS)

Visiting students are free to choose any of the Faculty's courses. Special requirements for visiting students are set by the UCM International Relations Office, for more information [click here](#).

- Undergraduate Courses

Visiting students are allowed to enrol in any undergraduate level course offered by the Faculty of Economics and Business, excluding courses from the Bachelor's first year. The student is free to choose the timetable of the course which best fits him/her. Students staying for one semester are not entitled to choose yearly courses.

- Postgraduate Courses

The Faculty of Economics and Business offers postgraduate courses in Spanish. Visiting students are not allowed to enrol in Master's courses unless they have completed at least 240 ECTS at their home Universities and they are accepted to the Master's degree by the person in charge.

You can click [here](#) to access UCM master's degrees in English.

PROCEDURE AND ENROLMENT

Incoming students who wish to enrol in any course from the Faculty of Economics and Business must do so at the Faculty's International Relations Office ([contact information](#)) during the period for enrolment. In order to be enrolled successfully, the student must provide the registration form filled correctly along with an ID-size photo. Note that since courses have restrictions on the number of students, in order to secure a place, students are advised to submit the enrolment form on the very first day the enrolment is open.

After submitting the enrolment documents, if any of the courses selected is not available the student will be contacted by the Faculty's International Relations Office. A few days after submitting the enrolment documents, an enrolment receipt will be issued and sent to the student. This receipt

will confirm the courses the student has been enrolled in. Visiting students must take the enrolment receipt to the UCM International Relations Office to fully complete the enrolment process.

GENERAL INFORMATION ABOUT COURSES SELECTION



COURSES TERMINOLOGY

Code

The code is the identifying number of a course, it should be written along with the name of the course in the enrolment form.

Group

A group is a course's class. Courses have several groups. Each group has a different timetable and may also have a different professor. Note that for every course group E is the class taught in English.

Period

The period of a course refers to the semester when it is taught. There are two semesters per academic year:

- First semester (autumn semester)
- Second semester (spring semester)

TIMETABLES AND GROUPS

Groups are to be found within the course timetable. Timetables are sorted by degree and by year.

To find course timetables you must access the specific timetable for the degree (e.g. Bachelor's in Economics) and the year (e.g. Year 3) to which the course belongs. Courses taught in English are identified as "group E".

Click [here](#) to access timetables.

Business Administration Degree						
Course 2020-2021 (semipresencial alterno)						
SECOND YEAR, MORNING GROUP (ENGLISH)						
FIRST SEMESTER						
Classroom 4 "Tercer Curso" Building						
	timetables	Monday	Tuesday	Wednesday	Thursday	Friday
2 ^o BA GROUP E	8:30-10:30	Commercial Law I	Financial Mathematics	Financial Accounting II	International Economics for Business	Macroeconomics
	10:30-12:30	Financial Mathematics	Industrial and Business Sociology	(2 ^o E Law-BA)	(3 ^o E Law-BA)	(2 ^o E Law-BA)
				(2 ^o E Law-BA)	(2 ^o E Law-BA)	(3 ^o E Law-BA)

CODE	SUBJECT	PROFESSOR	DEPARTMENT
802272	Financial Mathematics	María Jesús Segovia Vargas	Departamento de Economía Financiera y Actuarial y Estadística
802271	International Economics for Business	Isabel Álvarez/Joost Hejls	Departamento de Economía Aplicada, Estructura e Historia
802275	Financial Accounting II	José Morales Díaz	Departamento de Administración Financiera y Contabilidad
802274	Industrial and Business Sociology	Guillermo García Díaz-Ambrona	Sociología Aplicada
802273	Commercial Law I	Adolfo Domínguez Ruiz de Huidobro	Derecho Administrativo, Civil, Constitucional, Mercantil y Trabajo y SS.
802270	Macroeconomics	Juan Gabriel Rodríguez Hernández / Rafaela Pérez Sánchez	Departamento de Análisis Económico y Economía Cuantitativa

SYLLABUS

The syllabus is a guide that contains all the relevant information about a course and its study programme. It details information such as the core readings, the assessment method or the professors' office hours.

You can access the syllabus for courses from the Bachelor's Degree in Business Administration [here](#) and the syllabus for courses from the Bachelor's Degree in Economics [here](#).

ACADEMIC CALENDAR

Academic calendars are published every year on the Faculty's website, under the name "Calendario Académico 2021-22 – *name of the degree*". You can check them by clicking [here](#)

You can also check public holiday's dates [here](#).

GRADING SYSTEM

All grades are awarded solely according to the instructor's judgement of the student's academic performance. The teaching system includes theoretical and practical courses. Teachers promote students' active participation in class. The number of students attending a course range from 50 to 100. Students are required to take the final official exam, although some teachers might add up additional homework and other assignments. Qualifications are structured as follows.



LOCAL GRADING SYSTEM AND ITS INTERNATIONAL EQUIVALENCE

MH	MATRICULA DE HONOR (9-10)	A	EXCELLENT
SB	SOBRESALIENTE (9-10)	B	VERY GOOD
NT	NOTABLE (7-8.9)	C	GOOD
AP	APROBADO (5-6.9)	D	SATISFACTORY
SS	SUSPENSO (0-4.9)	F	FAIL
NP	NO PRESENTADO	NA	NON-ATTENDANCE



IMPORTANT REMINDERS

- Before choosing a course, the student must check the semester when it is taught, not all courses are taught in every semester.
- It is recommended to submit the enrolment form the first day of the enrolment period due to the limited number of students allowed into every course.
- Students must check the timetable of the course's group before enrolling, making sure there will not be any timetable clashes.
- Students can choose a maximum of TWO subjects from another Faculty (just one different Faculty). In order to do so, students must contact the other Faculty and ask for their approval. It is important to check whether those subjects would be taught in English or Spanish (not all the faculties offer courses in English). Here are the following Bachelor's Degrees which offer some subjects in English: <https://www.ucm.es/grados-asignaturas-ingles>

LIST OF COURSES TAUGHT IN ENGLISH BY DEGREE AND YEAR

BUSINESS AND ADMINISTRATION

The Complutense University of Madrid's Faculty of Economics & Business has been offering the bachelor's degree in Business Administration since 1971. The Faculty has in the meantime consolidated a broad academic experience in combination with strong research activity. The Bachelor's Degree in Business Administration prepares students to occupy positions of responsibility in private companies as well as public organizations, both at the Spanish and international level. ([Click on the name of the course to see the syllabus](#))

YEAR 1

CODE	COURSE	CREDITS (ECTS)	SEMESTER
802260	<u>Business Law</u>	6	1
802261	<u>Introduction to Economics</u>	6	1
802262	<u>Principles of Business Management</u>	6	1
802263	<u>Economic History</u>	6	1
802264	<u>Business Mathematics I</u>	6	1
802265	<u>Microeconomics</u>	6	2
802266	<u>Financial Accounting I</u>	6	2
802267	<u>Principles of Business Financial Management</u>	6	2
802268	<u>Business Statistics I</u>	6	2
802269	<u>Business Mathematics II</u>	6	2

YEAR 2

CODE	COURSE	CREDITS (ECTS)	SEMESTER
802270	<u>Macroeconomics</u>	6	1
802271	<u>International Economics for Business</u>	6	1
802272	<u>Financial Mathematics</u>	6	1
802273	<u>Commercial Law I</u>	3	1
802274	<u>Industrial and Business Sociology</u>	3	1
802275	<u>Financial Accounting II</u>	6	1
802276	<u>Management Accounting</u>	6	2
802277	<u>Economic Policy</u>	6	2
802278	<u>Spanish Economy</u>	3	2
802279	<u>Tax System I</u>	3	2
802280	<u>Business Statistics II</u>	6	2
802281	<u>Organization and Design</u>	6	2

YEAR 3

CODE	COURSE	CREDITS (ECTS)	SEMESTER
802282	<u>Analysis and Accounting Consolidation</u>	6	1
802283	<u>Asset Valuation and Investment Analysis</u>	6	1
802284	<u>Decision Analysis</u>	6	1
802285	<u>Principles of Marketing</u>	6	1
802286	<u>Human Resources Management</u>	6	1
802287	<u>Tax System II</u>	6	2

802288	<u>Financing Decisions</u>	6	2
802289	<u>Econometrics</u>	6	2
802290	<u>Market Research</u>	6	2
802291	<u>Production Management</u>	6	2

YEAR 4

CODE	COURSE	CREDITS (ECTS)	SEMESTER
802292	<u>Financial Analysis and Planning</u>	6	1
802293	<u>Consumer Behaviour</u>	6	1
802294	<u>Strategic Management</u>	6	1
802321	<u>Bachelor's Thesis</u>	6	2
ELECTIVE COURSES			
802312	<u>Risk Analysis and Management</u>	4	2
802304	<u>International Business Management</u>	4	1
802318	<u>Start-up Companies</u>	4	2
802300	<u>Domestic and International Markets</u>	4	1
802302	<u>Integrated Marketing Communications</u>	4	1
802317	<u>International Marketing</u>	4	2

ECONOMICS

Since 1941, the Faculty of Business and Economics at the Complutense University of Madrid has been offering a Bachelor's Degree in Economics. As such, the body of knowledge specific to this degree is both historically and academically consolidated and based on broad and growing research activity, generating theories and models transferrable to the field of Organizational Management.

YEAR 1

CODE	COURSE	CREDITS (ECTS)	SEMESTER
802340	<u>Microeconomics I</u>	6	1
802341	<u>Business Economics</u>	6	1
802342	<u>Economic History I</u>	6	1
802343	<u>Modern Language</u>	6	1
802344	<u>Mathematics I</u>	6	1
802345	<u>Economic Law</u>	6	2
802346	<u>Macroeconomics I</u>	6	2
802347	<u>Financial Accounting</u>	6	2
802348	<u>Statistics I</u>	6	2
802349	<u>Mathematics II</u>	6	2

YEAR 2

CODE	COURSE	CREDITS (ECTS)	SEMESTER
802350	<u>Microeconomics II</u>	6	2
802351	<u>World Economy</u>	6	1
802352	<u>Analytical Accounting</u>	6	1
802353	<u>Mathematics III</u>	6	1

802354	<u>Statistics II</u>	6	1
802356	<u>Methods for Applied Economics</u>	6	2
802357	<u>International Economy</u>	6	2
802358	<u>Economic History II</u>	6	2
802359	<u>Finances</u>	6	2
802360	<u>Macroeconomics II</u>	6	1

YEAR 3

CODE	COURSE	CREDITS (ECTS)	SEMESTER
802355	<u>Microeconomics III</u>	6	1
802361	<u>Public Economics</u>	6	1
802362	<u>Spanish Economy</u>	6	1
802363	<u>International Economic Organization</u>	6	1
802364	<u>Economic Policy</u>	6	1
802365	<u>Macroeconomics III</u>	8	2
802367	<u>Monetary and Financial Economics</u>	6	2
802366	<u>Taxation</u>	6	2
802368	<u>Econometrics</u>	6	2
802369	<u>History of Economic Thought</u>	4	2
802370	<u>Contemporary Economy in Historical Perspective</u>	4	2
802382	<u>Principles of Marketing</u>	4	2

YEAR 4

CODE	COURSE	CREDITS (ECTS)	SEMESTER
802372	Bachelor's Thesis	6	2
802371	<u>Advanced Macroeconomics</u>	6	1
802384	<u>Applied Econometrics</u>	6	1

BACHELOR'S THESIS (TFG)

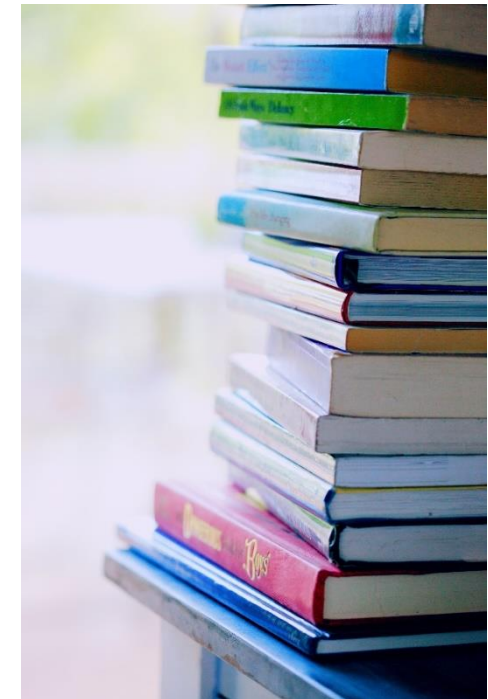
During the final semester of their Degree, students will have to create and develop a bachelor's thesis (known in Spain as Trabajo Fin de Grado (TFG)) which counts for 6 ECTS credits. Visiting and Erasmus+ students (including international mobility) also have the possibility of writing their final thesis at our Faculty.

Students have the possibility of doing their final Degree Thesis in Spanish or English. In order to do the thesis in English, students need to do the following:

- Once enrolled, students need to request a change to group E (the group in English).
- In addition, they need to expressly request to write it in English.

For more information, click on:

<https://economicasyempresariales.ucm.es/economicasyempresariales/tfg>



OTHER USEFUL INFORMATION

Spanish language courses:

-The CCEE offers free intensive Spanish language courses for Erasmus students. The courses last 40 hours and can be taken before the start of a semester, that is, in September or February.

-There are some other courses that are being offered at the CCEE regarding the learning of Spanish language and culture. More information can be found in:

<https://www.ucm.es/ccee/presentacion-ingles>



Centro Complutense para la
Enseñanza del Español

UCM student card

How to obtain it: <https://www.ucm.es/english/student-card>



UCM Activities for Erasmus students: ESN

<https://esnucm.org/>



UCM CONTACT INFORMATION
Madrid

Other FAQ:

<https://www.ucm.es/english/other>

International Relations Office (Faculty of Economics and Business Administration)

Central Building (Decanato). 1st floor. Office 35.

-Monday to Thursday from 11.30 to 13.30. It is necessary to make an appointment by sending an e-mail to

out.erasmus@ccee.ucm.es

-Friday from 11.30 to 13.30 (online).

<https://meet.google.com/mga-jipm-mhm>

CONTACT

(+34) 91 394 24 47

-For foreign student's questions:

amigoerasmus@ccee.ucm.es

-For coordinator's questions:

out.erasmus@ccee.ucm.es

Webpage: <https://economicasyempresariales.ucm.es/internacional>

Centro Complutense para la Enseñanza del Español (CCEE)

Faculty of Philology - Building A - Ciudad Universitaria –

28040 Madrid

Phone numbers: (34) 913.945.325 - (34) 913.945.336

ceextran@filol.ucm.es

Webpage: <https://www.ucm.es/ccee/>



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